

Village Parcel Master Plan: DRAFT PROJECT SCHEDULE - May 8, 2019:

Task 1	Public Process	Month	April				May					June				July				August					September				October									
			Week	1	2	3	4	1	2	3	4	5	1	2	3	4	1	2	3	4	1	2	3	4	5	1	2	3	4	1	2	3	4	5				
-	Preparation and Kick-Off Orientation Meeting with Town Staff and Board of Selectman				●																																	
-	Public Kickoff And Visioning Session									●																												
-	Establish Public Outreach Platform Including Project Timeline and Comment Period																																					
-	Steering Committee Meetings					●			●			●		●				●				●					●											
-	Public Visioning and Input Session														●																							
-	Site Walk - Public									●																												
-	Final Master Plan Presentation and Public Comment																										●											
-	Present Final Master Plan to Board of Selectman																																	●				
<b>Task 2</b>	<b>Municipal Needs Assessment</b>																																					
-	Demographic Review																																					
-	Existing Plan and Report Review																																					
-	Department and Stakeholder Interviews (Needs Assessment)																																					
-	Needs Assessment Conclusions																																					

● Steering Committee Meeting

		April				May					June				July				August					September				October									
Task		1	2	3	4	1	2	3	4	5	1	2	3	4	1	2	3	4	1	2	3	4	5	1	2	3	4	1	2	3	4	5					
<b>Task 3</b>	<b>Marketing Assessment</b>																																				
	Marketing Assessment based on Preliminary Plan																																				
<b>Task 4</b>	<b>Master Plan Design</b>																																				
-	Goals and Objectives				●																																
-	Collaborative Design Sessions																																				
-	Design Recommendations																																				
-	Review Preliminary Plan with Town Officials																																				
-	Design Guidelines																																				
-	Final Master Plan Document & Rendering																																				
<b>Task 5</b>																																					
-	<b>Implementation Plan</b>																																				
-	Cost Estimates																																				
-	Land Use / Zoning / Incentive Recommendations																																				
-	Public / Private Partnership Strategies																																				

● Steering Committee Meeting